

Terms of Reference

**Greater Aylesbury
Local Area Forum**

06 October 2008

Purpose of Report.

- (a) To **inform** Greater Aylesbury Local Area Forum (LAF) of the contents of the proposed LAF/LCP terms of Reference (including Constitutional and Operating Arrangements)
- (b) Members of the Local Area Forum are asked to **note** this report and are invited to **discuss** elements of the Terms of Reference (including and Operating Arrangements) that are open for LAF decision.

Background

1. The County Council at its meeting on 10 July agreed, as part of the report (appendix F), GC2C a draft CONSTITUTION (including TERMS OF REFERENCE AND OPERATING ARRANGEMENTS)
2. There are elements of these documents that are specifically related to individual LAFs/LCPs and some items will require discussion and agreement by each LAF/LCP. These items include attendance at LAFs/LCPs by local stakeholders.
3. A presentation of the document and its contents will be made at the first LAF/LCP in each area (from September 2008 onwards) and members will be invited to discuss the contents and feedback their views via the minutes of the meeting. Any comments and observations will be used to inform any future reviews of LAF/LCP arrangements.
4. Where appropriate recommendations regarding attendance (3 above) specific to each LAF/LCP will be noted and added to the document specific to that LAF/LCP.

- 5 Allocation of representatives - on the size of population and the make-up of the parish areas it is suggested that the parish representation be based on the number of parish wards as follows:

Aylesbury Town Council	-	3 Representatives
Coldharbourn Parish Council	-	2 Representatives
Watermead Parish Council	-	2 Representatives
Quarrendon Parish Council	-	2 Representatives
Weedon Parish Council	-	1 Representative
Stoke Mandeville Parish Council	-	1 Representative
Bierton with Broughton Parish Council	-	1 Representative
Hulcote Parish Council	-	1 Representative

- 6 The LCP is invited to identify any member organisations it considers would benefit from working with it.
- 7 Delegated Budget Scheme 2009/10 - Greater Aylesbury allocation is to be advised
- 8 Appended to the report is an extract from the report submitted to the Full Council meeting on 10 July 2008 which sets out three broad roles for LAFs. The LAF is invited to discuss its potential role.

The LAF will be invited to discuss schemes later in the year